A pregnant woman who meets the eligibility requirements for identity, residency, and income may be certified temporarily without nutrition assessment and assignment of nutrition risk for a period of up to 60 days and receive up to one month of food benefits.

The pregnant woman certified with risk code 503 will have a certification end date of two (2) months from the date of the temporary certification as automatically assigned by Crossroads. The nutrition assessment including the application of nutrition risk criteria must be completed within the sixty (60) days for continued WIC Program certification. The hematological test for anemia is required to be performed within ninety (90) days unless the nutrition assessment does not identify a qualifying risk code.

Reasons a clinic may want to temporarily certify a pregnant woman using risk code 503 include but are not limited to:

- Clinic is short staffed
- Pregnant participant is limited on time for her initial certification appointment

Two clinic visits are required when utilizing the temporary certification process:

- **First visit**: complete an abbreviated initial certification (temporary certification) that verifies identity, residence and income qualifications. Nutrition assessment and care plans are not completed.
- **Second visit**: complete the nutrition assessment (within 60 days of the initial temporary certification).

**FIRST VISIT**

- Complete the **New Family** screen OR use the **Subsequent Certification** Quick Link.
- BEFORE completing any other screen, a CPA must navigate to the **Assigned Risk Factors** screen only and select risk code **503 Presumptive Eligibility** from the **Quick Entry** Risk Code dropdown list and click **Add**.

**NOTE**: Risk code 401 **Failure to Meet Dietary Guidelines for Americans** will be listed as a default Assigned Risk Factor. Risk code 401 will automatically be removed by Crossroads when risk code 503 is added. Risk code 503 must be the ONLY risk code listed in the Assigned Risk Factors box when saving the Assigned Risk Factors screen.
Risk Code 503: Temporary Eligibility for Pregnant Women

1. Select 503 from the Risk Code dropdown list

2. Click Add for 503 and Crossroads will automatically remove 401

3. Save the Assigned Risk Factors screen
4. Complete the starred Quick Links: **Family Demographics, Participant Demographics, Income Information** and **Certification Signature**. When the screens are completed, there should be green check marks next to each.

5. CPA navigates to the **Certification Summary** screen to click the **Certify** button.
Risk Code 503: Temporary Eligibility for Pregnant Women

After the CPA clicks Certify, a Temporary Certification- Notice popup will appear informing staff that certification will expire in 2 months. CPA clicks Yes to complete the temporary certification.

The participant is now certified for 2 months.

6. The CPA must complete the Prescribe Food screen.

7. The Issuance Frequency on the Issue Food Instruments screen must be changed to 1 month. One month of food benefits may be issued with a return appointment within 30-60 days.
SECOND VISIT

- Complete Nutrition Assessment

1. The **Family Assessment** and **Anthro/Lab** screens must be completed though it is noted that these Quick Links will NOT be starred.

2. The CPA must complete the **Health Information**, **Eco-Social Assessment**, **Dietary & Health**, and **Assigned Risk Factors** screens to complete the Nutrition Care Plan. These Quick Links will NOT be starred.
3. The CPA navigates to **Certification Summary** screen and clicks the **Complete Assessment** button. Crossroads will fully certify the pregnant woman based on Certification End Date rules for pregnant women.

4. The Issuance Frequency can be changed to **3 months**, if applicable, and food benefits issued.