

Risk Code 503: Temporary Eligibility for Pregnant Women

A pregnant woman who meets the eligibility requirements for identity, residency, and income may be certified temporarily without nutrition assessment and assignment of nutrition risk for a period of up to 60 days and receive up to one month of food benefits.

The pregnant woman certified with risk code 503 will have a certification end date of two (2) months from the date of the temporary certification as automatically assigned by Crossroads. The nutrition assessment including the application of nutrition risk criteria must be completed within the sixty (60) days for continued WIC Program certification. The hematological test for anemia is required to be performed within ninety (90) days unless the nutrition assessment does not identify a qualifying risk code.

Reasons a clinic may want to temporarily certify a pregnant woman using risk code 503 include but are not limited to:

- Clinic is short staffed
- Pregnant participant is limited on time for her initial certification appointment

Two clinic visits are required when utilizing the temporary certification process:

- **First visit:** complete an abbreviated initial certification (temporary certification) that verifies identity, residence and income qualifications. Nutrition assessment and care plans are *not* completed.
- **Second visit:** complete the nutrition assessment (within 60 days of the initial temporary certification).

FIRST VISIT

- Complete the **New Family** screen OR use the **Subsequent Certification** Quick Link.
- BEFORE completing any other screen, a CPA must navigate to the **Assigned Risk Factors** screen only and select risk code **503 Presumptive Eligibility** from the **Quick Entry** Risk Code dropdown list and click **Add**.

NOTE: Risk code 401 **Failure to Meet Dietary Guidelines for Americans** will be listed as a default Assigned Risk Factor. Risk code 401 will automatically be removed by Crossroads when risk code 503 is added. Risk code 503 must be the **ONLY** risk code listed in the Assigned Risk Factors box when saving the Assigned Risk Factors screen.

Risk Code 503: Temporary Eligibility for Pregnant Women

1. Select 503 from the **Risk Code** dropdown list

The screenshot shows the 'Assigned Risk Factors' section of a patient record for 'Garden Family'. The 'Quick Entry' form has 'Risk Code' set to 503 and 'Description' set to 'Presumptive Eligibility'. The 'Add' button is highlighted. Below the form is a table of assigned risk factors.

Risk Code	Description
353	
354	
355	
356	
357	Failure to Meet Dietary Guidelines for Americans
358	
359	
360	
361	
362	
372	
381	
427.1	
427.2	
427.3	
427.4	
427.5	
503	

2. Click **Add** for 503 and Crossroads will automatically remove 401

The screenshot shows the 'Assigned Risk Factors' section of a patient record for 'Garden Family'. The 'Quick Entry' form has 'Risk Code' set to 503 and 'Description' set to 'Presumptive Eligibility'. The 'Add' button is highlighted. Below the form is a table of assigned risk factors.

Risk Code	Description
401	Failure to Meet Dietary Guidelines for Americans

3. Save the **Assigned Risk Factors** screen

The screenshot shows the 'Assigned Risk Factors' section of a patient record for 'Garden Family'. The 'Quick Entry' form has 'Risk Code' set to 503 and 'Description' set to 'Presumptive Eligibility'. The 'Add' button is highlighted. Below the form is a table of assigned risk factors.

Risk Code	Description
503	Presumptive Eligibility

Risk Code 503: Temporary Eligibility for Pregnant Women

After the **Assigned Risk Factors** screen is saved, Crossroads will update the starred Quick Links needed to complete the temporary certification:

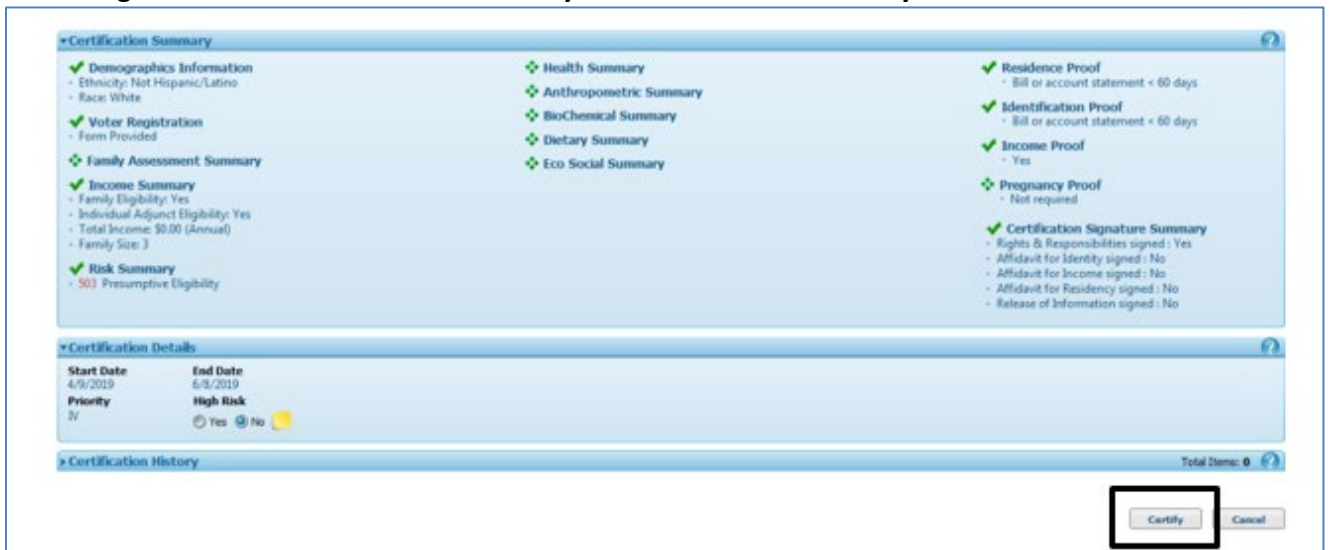
Before Saving Risk Code 503



After Saving Risk Code 503




4. Complete the starred Quick Links: **Family Demographics**, **Participant Demographics**, **Income Information** and **Certification Signature**. When the screens are completed, there should be green check marks next to each.
5. CPA navigates to the **Certification Summary** screen to click the **Certify** button.



Risk Code 503: Temporary Eligibility for Pregnant Women



After the CPA clicks Certify, a **Temporary Certification- Notice** popup will appear informing staff that certification will expire in 2 months. CPA clicks **Yes** to complete the temporary certification.

Temporary Certification - Notice


 Rose Garden will be certified based on presumptive eligibility. If her assessment is not completed on or before 6/8/2019, the certification will be terminated. Do you wish to continue?

The participant is now certified for 2 months.

Garden Family
Family ID: F00600004518
 452 Tulip Lane
 BOLIVIA, NC 28422

  Rose



▼ Certification Details

Start Date	End Date
4/9/2019	6/8/2019
Priority	High Risk
IV	<input type="radio"/> Yes <input checked="" type="radio"/> No 

6. The CPA must complete the **Prescribe Food** screen.
7. The **Issuance Frequency** on the **Issue Food Instruments** screen must be changed to 1 month. One month of food benefits may be issued with a return appointment within 30-60 days.

Issue Food Instruments


Configuration

 **Family Issuance Day** 9  **Issuance Frequency** 1 Month(s)

Family Issuance Members

<input checked="" type="checkbox"/>	Category	Participant	Certification End Date	Apr
<input checked="" type="checkbox"/>	Pregnant	Rose Garden	6/8/2019	Full

▼ IDTS: 4/9/2019 - LDTS: 5/8/2019

Family Food Instruments						
<input type="checkbox"/>	Serial #	First Date to Spend	Last Date to Spend	Status	Issue Date	
<input type="checkbox"/>	 135266719	4/9/2019	5/8/2019	Issued	4/9/2019	

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SECOND VISIT

- Complete Nutrition Assessment
 1. The **Family Assessment** and **Anthro/Lab** screens must be completed though it is noted that these Quick Links will NOT be starred.

This screenshot shows the user interface for the 'Garden Family' profile. On the left is a 'Quick Links' sidebar with categories: 'New Family', 'Family Search', and 'Certification'. Under 'Certification', 'Family Assessment' and 'Anthro / Lab' are highlighted with black boxes. The main content area displays the family name 'Garden Family', ID 'F00600004518', and address '452 Tulip Lane, BOLIVIA, NC 28422'. A profile card for 'Rose' is visible. Below this is a 'General Information' section with a 'Foster Family' checkbox (unchecked) and a 'Participant' checkbox (checked).

2. The CPA must complete the **Health Information**, **Eco-Social Assessment**, **Dietary & Health**, and **Assigned Risk Factors** screens to complete the Nutrition Care Plan. These Quick Links will NOT be starred.

This screenshot shows the 'Garden Family' profile with the 'General Information' section expanded. The 'Participant' checkbox is checked. The form fields include: 'Last Name' (starred) with value 'Garden', 'First Name' (starred) with value 'Rose', 'Suffix', 'Nickname', and 'Maiden Name' (all empty), 'Proof of Identification' (starred), and 'Date of Birth'. In the left sidebar, 'Health Information', 'Eco-Social Assessment', 'Dietary & Health', and 'Assigned Risk Factors' are highlighted with black boxes. At the bottom of the sidebar, the 'Care Plan' link is also highlighted with a black box.

Risk Code 503: Temporary Eligibility for Pregnant Women

- The CPA navigates to **Certification Summary** screen and clicks the **Complete Assessment** button. Crossroads will fully certify the pregnant woman based on Certification End Date rules for pregnant women.

The screenshot shows the 'Certification Summary' screen. The 'Certification Details' section is highlighted with a blue header and contains the following information:

Start Date	End Date
4/9/2019	6/8/2019
Priority	High Risk
IV	<input type="radio"/> Yes <input checked="" type="radio"/> No

The 'Certification History' section is empty, with 'Total Items: 0' displayed. At the bottom, the 'Complete Assessment' button is highlighted with a black box, along with other buttons: 'Terminate Certification', 'Next Certification Due Notice', and 'Cancel'.

This is a close-up of the 'Certification Details' section. The 'Start Date' is 4/9/2019 and the 'End Date' is 8/14/2019. The 'Priority' is IV and the risk level is 'High Risk'. The 'Yes' radio button is selected.

Start Date	End Date
4/9/2019	8/14/2019
Priority	High Risk
IV	<input checked="" type="radio"/> Yes <input type="radio"/> No

- The Issuance Frequency can be changed to **3 months**, if applicable, and food benefits issued.

The screenshot shows the 'Issue Food Instruments' screen. The 'Configuration' section is highlighted with a blue header and contains the following information:

Family Issuance Day	Issuance Frequency
9	3 Month(s)

The 'Family Issuance Members' section is highlighted with a blue header and contains a table with the following data:

Category	Participant	Certification End Date	Apr	May	Jun	Jul
<input checked="" type="checkbox"/> Pregnant	Rose Garden	8/14/2019	Issued	Full	Full	Full

The 'Total Items: 1' is displayed in the top right corner of the section. A 'Change Rx' button is located at the bottom right of the table.