



North Carolina Department of Health and Human Services
Division of Public Health – Women’s & Children’s Health Section
1914 Mail Service Center • Raleigh, North Carolina 27699-1914
Tel 919-707-5800 • Fax 919-870-4818

Beverly Eaves Perdue, Governor

Lanier M. Cansler, Secretary

March 1, 2011

CACFP 11-07
SFSP 11-06

MEMORANDUM

TO: All Institutions Participating in the Child and Adult Care Food Program (CACFP)
All Sponsors Participating in the Summer Food Service Program (SFSP)

FROM: Arnette Cowan, MS, RD, LDN
Supervisor, Special Nutrition Programs

SUBJECT: Federal Funding Accountability and Transparency Act (FFATA)
New Reporting Requirements for CACFP and SFSP Institutions

The purpose of this memorandum is to provide you with notice that you are subject to the reporting requirements for Food and Nutrition Service (FNS) programs. Congress passed the Federal Funding Accountability and Transparency Act (FFATA) in 2006 with the objective to promote open government by enhancing the Federal Government’s accountability for its stewardship of public resources. This will be accomplished by making Government information—particularly information on Federal spending—accessible to the general public. Such information will be displayed in a single, searchable database entitled USAspending.gov.

In order to implement these reporting requirements, the North Carolina Department of Health and Human Services (NC DHHS) as a primary grantee is required to report monthly, specific information about ourselves and our institutions and sponsors (sub grantees). These reporting requirements apply to awards of new grants and significant modifications to existing grants occurring on or after October 1, 2010.

Therefore, all institutions participating on the Child and Adult Care Food Program (CACFP) and all sponsors participating on the Summer Food Service Program (SFSP) are required to obtain a Dun & Bradstreet Data Universal Numbering System (DUNS) number. This DUNS number must be obtained in order to do business with the NC DHHS under Federal assistance programs. No institution or sponsor can receive a subgrant from the NC DHHS unless that institution or sponsor has furnished a DUNS number and the NC DHHS is prohibited from awarding a sub



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grant to any institution or sponsor that has failed to furnish a DUNS number (2 CFR Part 25, Appendix A, Section I.B.)

If you already have a DUNS number, simply provide it on the enclosed form and return the completed form to Kathy Seawell (at the address below) no later than March 15, 2011. For all others, **you must obtain a DUNS number by applying at <http://fedgov.dnb.com/webform>**. Once you have received the DUNS number, complete the enclosed form and send it to the Department of Health and Human Services, Attn: Kathy Seawell, 1914 Mail Service Center, Raleigh, NC 27699. This number must be submitted to the Ms. Seawell by April 1, 2011. Reimbursement may be withheld until the DUNS number is received.

If you have any questions please contact, Kathy Seawell at 919-707-5737.

Enclosure

cc: SNP Staff



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**Federal Funding Accountability and Transparency Act (FFATA)
 DUNS Number Reporting**

All recipients of Federal Nutrition Funds must obtain a DUNS number. To request a DUNS number, use this website: <http://fedgov.dnb.com/webform>.

Program (CACFP or SFSP)	Agreement Number	Name and Address of Institution or Sponsor	DUNS Number

Signature:

Signature of Institution’s or Sponsor’s Authorized Representative

Date

Send this completed form to the following address:

DHHS
 Special Nutrition Program
 Attention: Kathy Seawell
 1914 Mail Service Center
 Raleigh, NC 27699
 (919) 870-4819 (fax)



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