



**North Carolina Department of Health and Human Services
Division of Public Health – Women’s & Children’s Health Section**

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Beverly Eaves Perdue, Governor

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March 10, 2010

CACFP 10-03

MEMORANDUM

To: Sponsoring Organizations of Unaffiliated Centers
Sponsoring Organizations of Day Care Homes

From: Arnette Cowan, Head
Special Nutrition Programs

Subject: Required Forms for New Facilities

Effective March 15, 2010, new facilities that are added to your sponsorship are required to complete the Information on Owners and Principals and the Certification of Single Exclusive Agreement forms. Please ensure that when you add facilities to your sponsorship, these forms are included with the application packet.

A copy of these forms is included with the memorandum. If you have questions, please contact your regional consultant.

c: SNP Staff (via email)
Auditors (via email)
Helpdesk (via email)



North Carolina Public Health
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Location: 5601 Six Forks Rd. • Raleigh, N.C. 27609-3811

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