



North Carolina Department of Health and Human Services  
Division of Public Health  
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Michael F. Easley, Governor

Dempsey Benton, Secretary

June 25, 2008

CACFP 08-09

**MEMORANDUM**

**TO:** Institutions Participating in the Child and Adult Food Program

**FROM:** Arnette Cowan, MS, RD, LDN  
Supervisor, Special Nutrition Programs

**SUBJECT: Income Eligibility Guidelines & Income Eligibility Applications**

All Institutions in the Child and Adult Care Food Program must have on file an Income Eligibility Application for each enrolled participant classified as free or reduced. **Child Care Centers must have CAC-11. CAC-11 is to be completed by parents or guardians of the participants in the Child Care Centers.**

**Adult Day Care Centers must have on file a CAC 11-A for each participant classified as free or reduced.** Attached is a copy of the income eligibility applications for centers (CAC-11 or CAC 11-A) for the fiscal year 2008-2009 (July 1, 2008-June 30, 2009). If you need these forms in Spanish please contact your regional consultant. The parent household letter, on the back of the application, must accompany the Income Eligibility Application given to the parent or guardian.

Sponsoring Organizations of Day Care Homes are also receiving CAC-11B- CACFP Income Eligibility Application Children Enrolled in Family Day Care Homes and CAC-11C CACFP Income Eligibility Application – Family Day Care Homes Provider’s Income and Provider’s Own Children. These applications must be completed by the parents or guardians of the participants in the Child Care Centers.

**Income Eligibility Applications must be completed for those participants classified as free or reduced. If an Income Eligibility Application is not on file for a participant, the participant will be classified as denied. The Spanish version of these forms can be found on our website located at [www.nutritionnc.com](http://www.nutritionnc.com)**

Please review the income applications and ensure that you have received the correct applications. Please remember that income eligibility applications are valid for a 12-month period, regardless of when they were approved.

Included in this mailing are the Income Eligibility Guidelines to be used by institutions, schools, and facilities participating in the Child and Adult Care Food Program (CACFP) in determining eligibility for free and reduced price meals for the period of July 1, 2008 through June 30, 2009.



North Carolina Public Health  
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Everywhere. Everyday. Everybody.

Location: 5601 Six Forks Rd. • Raleigh, N.C. 27609-3811  
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If you have questions, need additional information, or did not receive the correct application please contact your regional consultant.

c: SNP Staff  
Auditors  
Mary Anne Burghardt  
Anteasha Farrell

## Income Eligibility Guidelines

**EFFECTIVE JULY 1, 2008 - JUNE 30, 2009**

**THE FOLLOWING HOUSEHOLD SIZE AND INCOME STANDARDS ARE USED TO DETERMINE ELIGIBILITY:**

<b>HOUSE- HOLD SIZE</b>	<b>YEARLY</b>		<b>MONTHLY</b>		<i><b>TWICE PER MONTH</b></i>		<i><b>EVERY TWO WEEKS</b></i>		<i><b>WEEKLY</b></i>	
	<i><b>Free</b></i>	<i><b>Reduced</b></i>	<i><b>Free</b></i>	<i><b>Reduced</b></i>	<i><b>Free</b></i>	<i><b>Reduced</b></i>	<i><b>Free</b></i>	<i><b>Reduced</b></i>	<i><b>Free</b></i>	<i><b>Reduced</b></i>
1	13,520	19,240	1,127	1,604	564	802	520	740	260	370
2	18,200	25,900	1,517	2,159	759	1,080	700	997	350	499
3	22,880	32,560	1,907	2,714	954	1,357	880	1,253	440	627
4	27,560	39,220	2,297	3,269	1,149	1,635	1,060	1,509	530	755
5	32,240	45,880	2,687	3,824	1,344	1,912	1,240	1,765	620	883
6	36,920	52,540	3,077	4,379	1,539	2,190	1,420	2,021	710	1,011
7	41,600	59,200	3,467	4,934	1,734	2,467	1,600	2,277	800	1,139
8	46,280	65,860	3,857	5,489	1,929	2,745	1,780	2,534	890	1,267
<b>For each Household member add:</b>	<b>+4680</b>	<b>+6,660</b>	<b>+390</b>	<b>+555</b>	<b>+195</b>	<b>+278</b>	<b>+180</b>	<b>+257</b>	<b>+90</b>	<b>+129</b>