

Issuing New Food Prescriptions to ALL Participants

Effective Monday, September 11, 2017 **ALL** participants will need a new food prescription. This action must be done by a CPA and is completed on the food prescription screen. The CPA will need to tailor the food prescription to match the participants previous selections or discuss with them any tailoring they would like (i.e., lactose free milk, cheese, yogurt, etc.). Additionally, any infant package receiving formula will default to Similac Advance. A CPA will need to re-insert any Infant Formula, Exempt Formula or WIC Eligible Nutritionals that participants requires. New medical documentation is NOT required.

See example below:

1. Select the green plus sign to start a new prescription.

The screenshot shows the 'Food Prescription' interface. At the top, there are navigation buttons for dates: 10/17/2014 (0 Months), 10/29/2014 (1 to 3 Months), 1/29/2015 (4 to 5 Months), 2/27/2015 (4 to 5 Months), and 3/29/2015 (6 to 11 Months). Below this, the 'Food Prescription Date' is 8/2/2017, with a green plus sign icon next to it. Other fields include WIC Category (Child), Age Category (2 yr to 5 yr), Family Issuance Day (23), and Issuance Frequency (3 Month(s)).

Category	Subcategory	Quantity	Category Max Quantity	UOM
Eggs	Eggs Grade A Large White	1	1	Dozen
Breakfast Cereal	Breakfast Cereal	36	36	Ounces
Legumes	Beans/Peas or Peanut Btr	1	1	Containers
Bread/Whole Grains	WW Bread or Whole Grains	32	32	Ounces
Fruit & Vegetable CVB	Fruit and Vegetables	\$8.00	\$8.00	\$\$\$
Juice 64	Juice 64 oz Fluid	2	2	Containers
Milk - Fat Reduced	Skim/Non Fat or 1% Milk	4	4	Gallons

Below the table is the 'Add Item to Food Prescription' section with dropdowns for Category and Subcategory, a Quantity field (0), and buttons for 'Add Item' and 'Clear'.

2. A confirmation pop-up will appear with the current date as a default. Select Save.

This screenshot shows the same 'Food Prescription' interface as above, but with a date of 1/18/2017. A pop-up dialog box titled 'Select the New Food Prescription Date' is overlaid on the screen. The dialog has a text field containing '8/30/2017' and two buttons: 'Save' and 'Cancel'. An arrow points from the dialog box to the 'Food Prescription Date' field in the background interface.

Category	Subcategory	Quantity	Category Max Quantity	UOM
Eggs		1	0	Dozen
Breakfast Cereal	Breakfast Cereal	36	36	Ounces
Legumes	Beans/Peas or Peanut Btr	1	1	Containers
Bread/Whole Grains	WW Bread or Whole Grains	32	32	Ounces
Fruit & Vegetable CVB	Fruit and Vegetables	\$8.00	\$8.00	\$\$\$
Juice 64	Juice 64 oz Fluid	2	2	Containers
Milk - Fat Reduced	Skim/Non Fat or 1% Milk	3	4	Gallons
Cheese		1	1	LB
Yogurt		1	0	Containers

Milk Substitution Calculator				
Total Milk Available	Milk Prescribed	Total Milk Substituted	Milk Remaining	Unit of Measure
4	3	1	0	Gallons

- A new food prescription with today's date will be shown and the **default food package will be prescribed**. You will see some of the Subcategory's listed as blank when you toggle through the carousel.

▼ Food Prescription

3/13/2017 5/13/2017 8/30/2017 11/13/2017
4 to 5 Months 6 to 11 Months 6 to 11 Months 12 to 23 Months

Food Prescription Date: 11/13/2017 WIC Category: Child Age Category: 12 to 23 Months Family Issuance Day: 17 Issuance Frequency: 3 Month(s)

▼ Food Prescription Items Total Items: 7

Category	Subcategory	Quantity	Category Max Quantity	UOM
Eggs		1	0	Dozen
Breakfast Cereal	Breakfast Cereal	36	36	Ounces
Legumes	Dry Beans/Peas/Lentils	1	1	Containers
Bread/Whole Grains	WW Bread or Whole Grains	32	32	Ounces
Fruit & Vegetable CVB	Fruit and Vegetables	\$8.00	\$8.00	\$\$\$
Milk - Whole	Whole Milk	4	4	Gallons
Juice 64	Juice 64 oz Fluid	2	2	Containers

Add Item to Food Prescription

Category: Subcategory: Quantity: 0 Max / Med Max: UOM: Add Item Clear

- Use the drop down function to fill in the correct food subcategory for that food prescription. Click Save.

▼ Food Prescription

3/13/2017 5/13/2017 8/30/2017 11/13/2017
4 to 5 Months 6 to 11 Months 6 to 11 Months 12 to 23 Months

Food Prescription Date: 11/13/2017 WIC Category: Child Age Category: 12 to 23 Months Family Issuance Day: 17 Issuance Frequency: 3 Month(s)

▼ Food Prescription Items Total Items: 7

Category	Subcategory	Quantity	Category Max Quantity	UOM
Eggs	Eggs Grade A Large White	1	0	Dozen
Breakfast Cereal		36	36	Ounces
Legumes	Dry Beans/Peas/Lentils	1	1	Containers
Bread/Whole Grains	WW Bread or Whole Grains	32	32	Ounces
Fruit & Vegetable CVB	Fruit and Vegetables	\$8.00	\$8.00	\$\$\$
Milk - Whole	Whole Milk	4	4	Gallons
Juice 64	Juice 64 oz Fluid	2	2	Containers

Add Item to Food Prescription

Category: Subcategory: Quantity: 0 Max / Med Max: UOM: Add Item Clear

- In some cases, for **Infant Cereal**, you will have to use the Add Item to Food Prescription function.

▼ Food Prescription

5/30/2017 8/24/2017 8/30/2017 10/30/2017 4/30/2018
1 to 3 Months 1 to 3 Months 4 to 5 Months 6 to 11 Months 12 to 23 Mo

Food Prescription Date: 10/30/2017 WIC Category: Infant Age Category: 6 to 11 Months Breastfeeding Status: Fully Breastfed Family Issuance Day: 13 Issuance Frequency: 3 Month(s)

▼ Food Prescription Items Total Items: 3

Category	Subcategory	Quantity	Category Max Quantity	UOM
Infant Cereal		24	0	Ounces
Infant Fruit & Vegetable	Infant Fruit & Vegetable	256	256	Ounces
Infant Meats	Infant Meat	77.50	77.50	Ounces

Add Item to Food Prescription

Category: Breakfast Cereal Subcategory: Infant Cereal Quantity: 24 Max / Med Max: 24 / 24 UOM: Ounces Add Item Clear

- A Validation Summary alert will appear to prompt the CPA to adjust the quantity for the old Infant Cereal to zero.

Food Prescription

Validation Summary: 1
 • Category maximum exceeded for Infant Cereal for prescription with date 10/30/2017 12:00:00 AM

Food Prescription Date: 10/30/2017 **WIC Category:** Infant **Age Category:** 6 to 11 Months **Breastfeeding Status:** Fully Breastfed **Family Issuance Day:** 13 **Issuance Frequency:** 3 Month(s)

Food Prescription Items Total Items: 4

Category	Subcategory	Quantity	Category Max Quantity	UOM
Infant Cereal		24	0	Ounces
Infant Fruit & Vegetable	Infant Fruit & Vegetable	256	256	Ounces
Infant Meats	Infant Meat	77.50	77.50	Ounces
Breakfast Cereal	Infant Cereal	24	24	Ounces

Add Item to Food Prescription

Category: Subcategory: Quantity: Max / Med Max: / UOM:

- Preview the Food Prescription, select Save and issue.

Food Prescription

8/24/2017 8/30/2017 10/30/2017 4/30/2018
 1 to 3 Months 4 to 5 Months 6 to 11 Months 12 to 23 Months

Food Prescription Date: 4/30/2018 **WIC Category:** Child **Age Category:** 12 to 23 Months **Family Issuance Day:** 13 **Issuance Frequency:** 3 Month(s)

Food Prescription Items Total Items: 7

Category	Subcategory	Quantity	Category Max Quantity	UOM
Eggs	Eggs Grade A Large White	1	1	Dozen
Breakfast Cereal	Breakfast Cereal	36	36	Ounces
Legumes	Dry Beans/Peas/Lentils	1	1	Containers
Bread/Whole Grains	WW Bread or Whole Grains	32	32	Ounces
Fruit & Vegetable CVB	Fruit and Vegetables	\$8.00	\$8.00	\$\$\$
Milk - Whole	Whole Milk	4	4	Gallons
Juice 64	Juice 64 oz Fluid	2	2	Containers

Add Item to Food Prescription

Category: Subcategory: Quantity: Max / Med Max: / UOM: