

Application Selection Menu

The Application Selection menu is the main menu in HSIS (WIC ADP), and appears after the initial logon to HSIS. From this menu listing the user determines which application screen number to use. The list shows all of the HSIS application screens to which a user has access. Shown here is a typical application menu for a WIC user.

HSA005A NORTH CAROLINA HEALTH SERVICES INFORMATION SYSTEM SCCA 07501
05/26/06 APPLICATION SELECTION MENU

Fastpath line → NEXT RECORD: COUNTY: 085 SCREEN: _ ID: DATE: ACTION:
MESSAGE: 103 PF8 TO BROWSE FORWARD, PF7 TO BROWSE BACKWARD

Application screen numbers →

00.	ALPHA NAME SEARCH	53.	WIC STATE FUNDED ISSUANCE
01.	PATIENT MASTER	54.	BLOOD LEAD LEVEL INQUIRY
02.	PATIENT FINANCIAL	55.	VENDOR VOUCHER REPLACEMENT
03.	PATIENT INSURANCE	61.	SETUP STAFF PROVIDER
04.	PATIENT ADDRESSES	63.	SETUP SERVICE GROUP
14.	INSURANCE/CONTRACTS	64.	SETUP CPT RATES
18.	APPOINTMENT FUNCTIONS	87.	VIEW NOTIFICATION MESSAGE
19.	REPORTS PROCESSING	95.	MEDICAID ELIGIBILITY INQUIRY
20.	WIC CERTIFICATION		
21.	WIC ISSUANCE/NUTRI. EDU.		
22.	WIC MESSAGES AND COMMENTS		
23.	WIC NOTICE HISTORY		
24.	WIC SUMMARY PAGE PRINT		
25.	WIC HISTORY		
26.	WIC SPECIAL SITE MENU		
28.	FORMS ALIGNMENT		
51.	WIC STATISTICAL REPORTS		
52.	FARMERS MARKET ISSUANCE		

On all HSIS (WIC ADP) screens, there is a Fastpath Line at the top of the screen, just below the screen title.

The Fastpath line is used to move between screens in HSIS. On the Application Selection Menu screen, the Fastpath line is the only line where you enter in values.

User Note

In most cases, you do not have to return to the Application Selection menu to go to a different screen. Just enter in the appropriate screen number and any other required values on the Fastpath line.

Field Name	Description	Format	Values	Requirement
County	Displays the county associated with the WIC program and site from which you are requesting data	3-digit number		Automatically populated from Site values entered at logon
Screen	Enter an Application Screen number	2-digit number	Enter one of the 2-digit Application Screen numbers listed	Required
ID	Enter the Patient Master ID number. Use the Alpha Search screen 00, if you don't know what it is	9-digits (alpha characters and numbers)	9-digits (alpha characters and numbers)	Required
Date		Always MMDDYY format		Optional for most screens
Action	A = Add - used the first time a patient record is added to HSIS (WIC ADP). C = Change - used when updating any existing patient record. I = Inquiry - used to view any existing patient record. B = Browse – used on a few screens to view client information. D = Delete - not appropriate on this screen	1-character letter	A , C , I , or D	Required – in some cases may be automatically populated by the system

Patient Master ID

- If the nine-digit Patient ID number (social security number/SSN or temporary Patient Master ID number) is not known, an alpha name search must be completed on screen 00 to determine if there is a Patient Master record for the participant.
- If the nine-digit Patient Master ID number is not known but the six-digit WIC ID number is known, enter the two-digit WIC program number followed by the six-digit WIC ID number, followed by a space in the ninth position. This will only work on WIC screens 20, 21, 22, 23, 24, 25, 52, 53 and 55.

Action Codes on Application Selection Menu

You will be prevented from entering in an action code that you are not authorized to use. Your level of action code varies by application screen. For example, you may have Delete access on the Appointment Functions screen, but only Inquiry access on the Medicaid Eligibility screen.